

MCKINLEY ELEMENTARY SCHOOL
2401 Santa Monica Boulevard
Santa Monica, CA 90404

SCHOOL SITE COUNCIL (SITE GOVERNANCE) MEETING NOTES

September 19th, 2023

3:15 PM

Present: Dr. Ashley Benjamin, Rosio Medina, Dr. LaShawn Moore, Melissa Russell, Nicole Cogan, Parisa Sobhani, Jaime Botello, Inesha Phillips, Cathy Taylor (guest from SMFD), Daniela Weiner (guest presenter)

Absent: Melissa Goodman, Kristina Milne

Meeting Called to Order:

Meeting was called to order at 3:18 via Zoom meeting.

Welcome and Agenda

Dr. Benjamin shared and reviewed the agenda.

Documents provided to members prior to meeting: Agenda, Prior Minutes, SCC Member Handbook, McKinley SSC Bylaws, SCC Training Powerpoint, Comprehensive School Safety Plan Draft

Approval of Agenda

Agenda was shared by Dr. Benjamin. Rosio Medina moved that agenda be approved.

Dr. Ashley Benjamin seconded the motion. Agenda was approved as presented.

Approval of Minutes

Minutes were shared by Dr. Benjamin. Nicole Cogan moved that the minutes be approved.

Parisa Sobhani seconded the motion. Minutes were approved as presented.

School Site Council (SSC) Training

Principal presented a powerpoint and provided a training on SSC legal requirements, composition of SSC, and SSC policies and procedures.

Elections

Elections occurred for the Secretary position. Rosio Medina nominated herself for Secretary. Melissa Russell moved to approve Rosio Medina as Secretary. LaShawn Moore seconded the motion. All in favor (8)

Comprehensive School Safety Plan

Dr. Benjamin welcomed the representative from the SM Fire Department. She noted that members of the community were invited to this meeting to provide input on the CSSP such as the Mayor, SMPD School Resource Officer, Union Presidents, local religious and business

organizations. Ms. DW presented a powerpoint and provided detailed information about the CSSP. The presentation of the CSSP for approval occurred at the first SSC meeting this year due to an earlier Board due date. Physical campus safety strategies were reviewed such as evacuation maps, ingress and egress, emergency preparedness and maps, seating maps, and drills, as well as social-emotional strategies were reviewed such as Morning Meetings, Responsive Classroom, Second Step, Character Counts assemblies, and counseling. There are different modes of communication should an emergency arise; these include phone calls, text messages, email, push notifications and referring to emergency cards.

Nicole Cogan moved to adopt the Comprehensive School Safety Plan for McKinley. Parisa Sobhani seconded the motion to adopt the Comprehensive School Safety Plan. All in favor (8)

Public Comment

None

Upcoming Meeting: October 17th

Meeting Adjourned:

Nicole Cogan moved to adjourn the meeting. Melissa Russell seconded the motion to adjourn the meeting. Meeting was adjourned at 3:55 PM.

3:55 PM

Notes submitted by Rosio Medina, SSC Secretary